

<p style="text-align: center;">Keyholding Response Limited Company Health & Safety Policy</p>

Our 'Health & Safety Policy' is:

**"To provide, ensure and maintain safe and healthy working conditions,
equipment and systems of work at all times".**

- For Contract work H&S starts at initial surveys, via comprehensive risk assessments. This is continued by supervision, individual awareness and audits. We are also pleased to integrate to existing Health & Safety arrangements of our Clients.
- In house, i.e. the Administration Offices and Response Centre, Health & Safety is also driven by risk assessments, and monitored by supervision, safety inspections, individual awareness and audit.
- We undertake to provide all of our staff with such information, training and supervision, as they need to support this. Employee consultation being integrated to this.
- To this end, the Company will use best endeavours to address all relevant legislative requirements and ensure that Health & Safety is given the priority required.
- Required specifics to ensure this will be integrated within the Company Quality System to ensure that involved arrangements are kept up to date and implemented effectively in practice.
- Management will also monitor Health & Safety Compliance, and review the arrangements put in place for continued suitability at defined intervals.

The Health & Safety policy is to be :

- Communicated to ANY NEW staff upon appointment,
- Advised to existing staff by way of discussion/training,
- Permanently displayed on the Company premises,
- Supplied to Customers with proposals &/or Assignment Instructions.

Consequently, it is important that ALL staff fully understands and attempts to comply with this policy at all times.

- Staff will be made aware of both their personal responsibilities and those of management.
- Enforcement will be rigorously monitored.